

**MINE HILL TOWNSHIP BOARD OF EDUCATION  
MINUTES  
REGULAR MEETING  
February 22, 2022**

**1. Call to Order**

**2. Statement of Compliance**

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 20, 2022, and the Randolph Reporter to be advertised on January 27, 2022 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

**3. Roll Call**

Board Member	Roll Call	Board Member	Roll Call
Jennifer Antoncich	Absent	Diane Morris	Yes
Katie Bartnick	Yes	Srinivasa Rajagopal	Yes
Peter Bruseo	Absent	Jennifer Waters	Yes
Brian Homeyer	Yes		

**4. Executive Session – N/A**

**5. Regular Session – 7:00 p.m.**

**6. Flag Salute**

**7. Mission and Vision**

**Vision**

*We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.*

**Mission**

*Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.*

**8. Approval of Minutes**

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **January 24, 2022**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **January 24, 2022**.

Motion of: Brian Homeyer      Seconded by: Jennifer Waters

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Absent	Yes	Absent	Yes	Yes	Abstain	Yes

**9. Correspondence**

10. Superintendent's Report – N/A

11. Presentations / Reports – N/A

12. Business Administrator's Report

- School Ethics Commission Reminder
- Budget discussion

13. Public Discussion

14. FINANCE *Srinivasa Rajagopal, Jennifer Waters, Jennifer Antoncich*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **January 2022 payroll** in the amount of \$338,797.64, (including gross payroll amounts, district share of DCRP pension benefits, the state and district's share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$1,410,716.91;

BE IT FURTHER RESOLVED that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$0.00
Student Activity Fund (Canfield School Account)	\$0.00

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **2022-23 school year Special Medicaid Waiver**, as there are 40 or fewer Medicaid eligible classified students.
- c. WHEREAS, the Board's auditor has completed and submitted the **Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report (AMR)** on Administrative Findings – Financial, Compliance and Performance for the fiscal year ending June 30, 2021; and

WHEREAS, the Auditor conducted an exit conference with the administration; and

WHEREAS, as part of the presentation, the district made copies of the Audit Synopsis and Corrective Action Plan; and

WHEREAS, at the board meeting the district made copies of the Audit Synopsis and Corrective Action Plan available to the public;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education accepts/approves the Annual Comprehensive Financial Report (ACFR) and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance for the fiscal year ending June 30, 2021 and submitted by the firm Lerch, Vinci & Higgins, LLC; and

BE IT FURTHER RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Corrective Action Plan for the recommendation included in the aforementioned reports, which is attached to and made a part of this record.

- d. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract with **Atlantic Tomorrow Office aka Ricoh USA** to revise the current copier lease agreement to upgrade copiers with a total monthly equipment payment in the amount of \$1,295; service/supply payment in the amount of \$564; for a total monthly payment of

\$1,859, under state contract #40467. (To be paid to Ricoh USA out of accounts: 11.000.219.491.00.275; 11.000.240.491.50.500; 11.000.251.491.00.490; 11.190.100.491.00.100).

Motion of: Srinivasa Rajagopal    Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes

**15. INSTRUCTION & CURRICULUM**                      *Committee of a Whole*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **English Language Service Three-Year Program Plan for the school years 2021-2024**. (Available for review in the business office).
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **out of district placement for the 2021-2022 school year** as follows:

Student	School District	School Year Tuition	Dates	Aides/Services	Contract to BOE
9366256175	Rockaway Borough PALS Program**	\$42,728.00*	12/1/2021 – 6/30/2022	\$9,227.00*	X
5802441844	Lakeland Andover	\$3,250.00	2/14/2022 – 2/28/2022	N/A	X

*\*To be prorated from start date*  
*\*\*Previously approved 12-21-20*

Motion of: Katie Bartnick                      Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes

**16. PERSONNEL**                                      *Committee of a Whole*

**17. POLICY / OPERATIONS / PUBLIC RELATIONS**    *Committee of a Whole Committee of a Whole*

- a. WHEREAS, on February 7, 2022 Governor Murphy announced that the **universal school mask mandate** will be lifted March 7, 2022;

WHEREAS, parents and staff were surveyed to determine whether or not to lift the mask mandate for the Mine Hill Township Board of Education (Canfield Avenue School);

WHEREAS, the Superintendent using the survey, current CALI status and low number of positive cases within the district has decided to make masks optional starting March 7, 2022;

WHEREAS, if there is an increase in the rate of transmission or number of positive cases within the district, the masks mandate may need to be revised,

THEREFORE BE IT RESOLVED, that the Mine Hill Township Board of Education approve the recommendation of the Superintendent and make masks optional starting March 7, 2022.

- b. RESOLVED, that the Board of Education approves the following **Policies** for first reading:

<u>Policy #</u>	<u>Policy Title</u>
2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) Revised
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) Revised
2622	Student Assessment (M) (Revised)
3233	Political Activities (Revised)
5541	Anti-Hazing (M) (New)
7540	Joint Use of Facilities (Revised)
8465	Bias Crimes and Bias-Related Acts (M) (Revised)
9560	Administration of School Surveys (M) (Revised)

- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the following **Regulations**:

<u>Regulation #</u>	<u>Regulation Title</u>
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) Revised
2460.30	Additional/Compensatory Special Education and Related Services (M) (New)
2622	Student Assessment (M) (New)
8465	Bias Crimes and Bias-Related Acts (M) (Revised)

Motion of: Jennifer Waters

Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes

18. **BUILDINGS & GROUNDS** *Srinivasa Rajagopal, Pete Bruseo, Brian Homeyer*  
N/A

19. **Presidents Report**

- Donation to the Mine Hill Teachers Association
- Adhoc Soccer field committee meeting

20. **Dover Report** *Diane Morris, Katie Bartnick, Brian Homeyer*

- Mask mandate
- Spaghetti booster
- New hires
- Community event, March 23<sup>rd</sup>
- Tricky Tray
- Honored nurses and staff members
- Approval of spring sports program
- Public access to meetings remotely

21. **MHEF Report** *Katie Bartnick, Jennifer Antoncich*  
N/A

22. **Liaison to Mine Hill Township Report** *Jennifer Waters, Jennifer Antoncich*  
N/A

23. **Community Committee Report**  
N/A

**24. Old Business**

N/A

**25. New Business**

- 2022 NJ School Board Convention – Board meeting date change. Moving board meeting date from October 24, 2022 to October 17, 2022.
- Move March 14, 2022 board meeting date to March 21, 2022 due to change in the election calendar.

**26. Public Discussion – N/A**

**27. Executive Session – N/A**

**28. Return to Public Session – N/A**

**29. Adjournment**

On the motion of Brian Homeyer seconded by Jennifer Waters at 8:19 p.m. the Board returns to the regular session meeting.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes

Respectfully submitted,

***Carolina Rodriguez***

Carolina Rodriguez, SBA  
Board Secretary